

A) Reference & Administration details

Charity Name: The West Gallery Music Association

Other names the charity is known by: WGMA, West Gallery Music Association

Registered Charity No. 1171664

Charity's principal address: 4 Grove Road, Shawford, Winchester, SO21 2DD

Trustees

Trustee name	Office if any	Dates acted if not whole year	Name of person or body entitled to appoint trustee, if any
Bailey, Mike	Chairman		Trustees, AGM
Flockton, Heather	Newsletter Editor		Trustees, AGM
John, Pete		From 30 th May	Trustees, AGM
Patten, Jacqueline	Data Control Officer		Trustees, AGM
Percival, Richard	Treasurer		Trustees, AGM
Seymour, Jean	Membership secretary		Trustees, AGM

B) Structure, Governance & Management

Type of governing document: Constitution (PDF available on www.wgma.org.uk)

How the charity is constituted: Charitable Incorporated Organisation with voting members other than the trustees.

Trustee selection methods (Constitution Section 13): Trustees are appointed by the members or the trustees. One third stand down each year in rotation.

The Constitution was amended in November 2019, changing the quorum at general meetings from 10% to 5% of the membership.

C) Objectives & Activities

Summary of objectives (extract from Constitution)

The advancement of education and the promotion of the arts in particular by:

1. promoting, sustaining, and increasing individual and collective knowledge and understanding of, the sacred and secular music and song of Britain and its colonies, with particular reference to what has become known as West Gallery music ...
2. advancing the education of the public in the sacred and secular music and song of West Gallery and allied traditions and their social and historical context in Britain and its colonies; and
3. supporting and encouraging a revival of interest in West Gallery music both nationally and internationally.

Summary of the main activities undertaken for the public benefit

The trustees having had regard to the guidance issued by the Charity Commission on public benefit, members of the WGMA have organised events, including educational workshops, research meetings, concerts and singing days.

All events are open to the public.

Advance notice of events is publicised in the quarterly newsletter, on the WGMA web site, and by flyers and posters. Reports of events are often included in the newsletter.

Research reports and other editorial articles are included in the newsletter.

Publications including music CDs, music anthologies and text books are available through the web site.

Legacy Policies in effect, formally adopted 12 Jan 2018

Policy 140723 Grants to assist funding of workshops (PDF on www.wgma.org.uk)

Policy 120801 Grants to assist attendance at WGMA events (PDF on www.wgma.org.uk)

140616 Terms of Reference Research subcommittee

120613 WGMA Job Specification – Music Director (PDF on www.wgma.org.uk)

D) Significant events, Achievements & Performance

Honorary Vice President Dr Francis Roads contributed an article to “The Consort” on “The Origins of West Gallery Music”, covering in detail 1700-1740.

The web site calendar was maintained throughout the year with notices of forthcoming events. We are grateful to Tony Singleton for his voluntary efforts as Webmaster.

The second Annual General Meeting and Singing Day commenced on 12th May 2019 in Derby, hosted for a second time by the Amber Valley Quire. The required quorum of 10% not being achieved, the AGM was adjourned until 30th May 2019. At the resumed meeting there were 5 trustees and 2 members present. Proxy voting was enabled for the first time, providing 57 proxy votes. All agenda items were carried, including the appointment of Pete John as trustee. The singing day was a success.

The newsletter was published at the equinoxes and solstices, thanks to editor Heather Flockton. In addition to notice of and minutes of the AGM, the content can be broken down approximately as follows:

Issue	Notice of Future Events	Singing Event and Quire Reports	Workshop Reports	Research Reports	Other
Spring	12	7	1		2
Summer	21	8	2		3
Autumn	26	8	2		3
Winter	14	14	3	2	4

Trustees Annual Report for the period 1 Jan 2019 to 31 Dec 2019

Workshops attended by significant numbers of non-members were, among others:
 in Soberton, Hampshire for the Folk Association of South Hampshire,
 in Ruishton, Somerset, the 17th “South West Quires Day”,
 in Lewes, East Sussex, the 53rd and 54th “Three Quires Days”,
 in Byfield, Northamptonshire, “Mid-shires Quires Day”,
 in Wymondham, Norfolk, “With Heart and Voice Open Workshop Day”,
 in Sidmouth, Devon as part of the Sidmouth Folk Festival week,
 and “Sing Birmingham”.

A new anthology of music, “Seaside Harmony”, was published in August, and first used in the Sidmouth Folk Festival, where singing to the public is now established as a traditional, regular event.

The London Gallery Quire has created a YouTube channel, with new recordings added from time to time.

All of the above, and the many other projects and events, all depend on volunteers to organise. Some volunteers are members, and some friends. The WGMA is grateful to all.

Quire	concerts	other
Amber Valley	2	2
Beaminster	5	1
Bristol Harmony	8	2
Called to be Saints	4	
Chiltern	5	2
Christminster Singers	1	1
Gladly Solemn Sound	10	
Grace Darling Singers	1	
Greenwood	6	
Immanuel’s Ground	3	2
John Moore	5	2
Larks of Dean	3	
London	8	
Madding Crowd	7	3
Marsh Warblers	3	2
Norfolk	1	1
Purbeck Village	12	1
Ridgeway	6	
Shropshire Harmony	1	
Sussex Harmony	10	1
Thomas Clark	1	
Tranter’s Party	1	
Tuesday Occasionals	1	
Village	10	
Vital Spark	5	
Washaway	5	1
WGQ (Devon)	1	1
Wolds Apart	1	
totals	126	22

Our choir contacts were invited to give approximate counts for the year of concerts and other events for the benefit of the public. Most choirs responded, as shown in the table.

This is not at all a competition! Each choir is subject to its own local circumstances, so comparisons are not justified.

What is clear is that choirs are doing a great deal to present to and educate the public.

E) Financial Review

The only events organised by and for the WGMA were the AGM Singing Day, which was free to all to attend, and the November meeting in Sidmouth.

No funds are in deficit.

Principal income is from members' subscriptions, from attendances at events (which are budgeted to break even), and from a small volume of sales of music anthologies, books and recordings.

F) Other optional information

Other volunteers who help the WGMA are Zuzanna Forster, member and Financial Scrutineer, and non-members Diane Kingston and Rodney Skinner who volunteered as independent scrutineers of postal & email voting.

We are sorry to record that "Wolds Apart", our choir in Humberside, has disbanded. We hope that members will find other rewarding opportunities in the area.

G) Declaration

The trustees declare that they have approved the trustees' report above.

Signature:



Full name: Michael Casson Bailey

Position: Chairman

Date: 6 September 2020

Signature:



Full name: Marcia Jean Seymour

Position: Trustee

Date: 6 September 2020

**The West Gallery Music Association
Income Statement
Year ended 31 December 2019**

	Year ended 31 December 2019		Year ended 31 December 2018	
Income	£	£	£	£
Subscriptions		3,821.00		3,859.00
Autumn weekend				
Sidholme 2019				
Income	15,823.00		-	
Expense	<u>15,710.54</u>		<u>0.00</u>	
Surplus	112.46		0.00	
Net event income surplus		112.46		0.00
Merchandise				
Sales	920.75		762.74	
Cost of sales	<u>733.42</u>		<u>197.24</u>	
Net merchandise income		187.33		565.50
Interest on Deposit Accounts		78.58		36.13
Total income/(net costs)		<u>4,199.37</u>		<u>4,460.63</u>
Expenditure				
Web Site	158.26		216.19	
Newsletter	1,649.91		1,712.62	
Paypal fees	6.67		2.29	
Liability Insurance	80.00		80.00	
Meeting room	319.00		236.00	
Cost of meetings	527.21		297.56	
Research meetings	158.76		-	
WGMA publicity & membership leaflet	<u>0.00</u>		<u>0.00</u>	
Total expenditure		2,899.81		2,859.70
Surplus for the year		<u><u>1,299.56</u></u>		<u><u>1,600.93</u></u>

**The West Gallery Music Association
Balance Sheet**

	31 December 2019	31 December 2018
	£	£
Inventory of books	594.10	173.24
Deposits for future events	-	100.00
Other debtors	-	-
Cash balances		
Current Account	2,558.44	8,318.44
Business Saver Account	30,078.58	24,189.88
Less income for future events	0.00	(850.00)
Total assets	<u><u>33,231.12</u></u>	<u><u>31,931.56</u></u>
Represented by:		
Accumulated fund brought forward	31,931.56	30,318.57
Surplus/(deficit) for the period	<u>1,299.56</u>	<u>1,612.99</u>
Accumulated fund carried forward	<u><u>33,231.12</u></u>	<u><u>31,931.56</u></u>

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Expense	15,710.54		0.00	
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Total income/(net costs)		<u>4,199.37</u>		<u>4,460.63</u>
Expenditure				
Web Site	158.26		216.19	
Newsletter	1,649.91		1,712.62	
Paypal fees	6.67		2.29	
Liability Insurance	80.00		80.00	
Meeting room	319.00		236.00	
Cost of meetings	527.21		297.56	
Research meetings	176.40		-	
WGMA publicity & membership leaflet	<u>0.00</u>		<u>0.00</u>	
Total expenditure		2,917.45		2,859.70
Surplus for the year		<u><u>1,281.92</u></u>		<u><u>1,600.93</u></u>

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Balance Sheet**

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Inventory of books	594.10	173.24
Deposits for future events	-	100.00
Other debtors	-	-
Cash balances		
Current Account	2,540.80	8,318.44
Business Saver Account	30,078.58	24,189.88
Less income for future events	0.00	(850.00)
Total assets	<u><u>33,213.48</u></u>	<u><u>31,931.56</u></u>
Represented by:		
Accumulated fund brought forward	31,931.56	30,318.57
Surplus/(deficit) for the period	<u>1,281.92</u>	<u>1,612.99</u>
Accumulated fund carried forward	<u><u>33,213.48</u></u>	<u><u>31,931.56</u></u>